

# CHALLENGE WEEKEND

Hello!

Are you thinking of doing a Challenge Weekend? Our new toolkit is designed to help you do just that!



To start:

[Click Here](#)









Doing so will download the excel “Challenge Weekend Administrator’s Checklist”

## Resources referenced in the Checklist:

### Three Months out

- Assembling the Team.pdf
- Venues Requiring Liability Insurance - Questions.pdf
- The  Challenge Weekend Schedule (Editable)
- The  Challenge Weekend Cost Estimator (Editable)

### Two Months out

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|  Speakers Guidelines.pdf          |  2015 CIC Songbook with CHORDS...   |
|  Discussion Leaders’ Guide.pdf    |  Online Registration and Payment... |
|  Storytelling Tips and Tricks.pdf |  Digital Outreach and Design.pdf    |
|  Suggested Materials for CWE.pdf  |  Recruitment and Outreach.pdf       |

### Two Weeks Out

- Optional E-mails Templates.pdf
- Administrating the Coworker Challenge.pdf
- Challenge Weekend Toolkit - Participant Materials.pdf

If you have suggestions, edits, or questions, please contact us at [CWEhelp@worklight.org](mailto:CWEhelp@worklight.org)